

Sent Via Email

From: Charleston, Steve
Sent: Wednesday, May 27, 2009 3:19 PM
To: Certified Administrators
Subject: Notification CDBG Program Forms for Submittal DED

Effective June 1, 2009 the Nebraska Department of Economic Development will only accept CDBG Program reports as listed and available on the CRD website at <http://www.neded.org/content/view/107/239/>.

This includes all forms for requesting CDBG funds, special conditions for release of funds, other forms, and final reporting forms. Many of the forms listed below are fillable and calculate amounts. Many of the forms now require the CDBG certified administrator's signature with date.

The department has made a concerted effort at making it easier for the grantee/administrator to complete and submit documents. The efforts also focus on consistency and accuracy in reporting. The timeliness is your challenge.

Thanks for your cooperative participation. Please discontinue the use of outdated forms. Recycle those printed outdated forms.

If you have questions, please contact me.

CDBG Forms

September Memo Information

- September 2006 Memo concerning Request for Funds - Effective November 1, 2006
- Administration Request for Funds [pdf](#) or [.doc](#)
- Project Request for Funds [pdf](#) or [.doc](#)
- [Chapter 2 of the CDBG Administration Manual - Administration](#)
- [Chapter 12 of the CDBG Administration Manual - Financial](#)

Special Conditions for Release of Funds

- CDBG Grantee Information Sheet [.pdf](#) or [.doc](#)
- Environmental Review [Chapter 6](#) of the CDBG Administrators Manual
- Authorization request form for CDBG funds [.pdf](#) or [.doc](#)
- [State Treasurer ACH Enrollment Form](#)
(Refer to Chapter 13 of the CDBG [Administration Manual](#) for guidance on when this form must be completed)
Completed form should be sent to:
Nebraska Department of Economic Development
CDBG Financial Aid Administrator
P.O. Box 94666
Lincoln, NE 68509-4666
- Financial Management Certification [.pdf](#) or [.doc](#)
- Excessive Force Certification [.pdf](#) or [.doc](#)
- Fair Housing [.pdf](#) or [.doc](#)
- Grantee Implementation Schedule [.pdf](#) or [.doc](#)
- Procurement Procedures and Code of Conduct [.pdf](#) or [.doc](#)

Other CDBG Forms

- Request for Funds ADMINISTRATION ONLY [.pdf](#) or [.doc](#)
- Request for Funds PROJECT ONLY [.pdf](#) or [.doc](#)
- Project Status Report
Instructions [.pdf](#) or [.doc](#)
Forms [.pdf](#) or [.doc](#)
- Job Creation - Retention [.pdf](#) or [.doc](#)

- Notification of Annual Audit [.pdf](#) or [.doc](#)
- CDBG Contract Amendment Request Form [.pdf](#) or [.doc](#)
- Program Income Report-for Economic Development Projects [.doc](#)
- Program Income, CHDO Proceeds & Recaptured Funds Report [.pdf](#) or [.doc](#)
- Quarterly Results Assessment Form [.pdf](#) or [.doc](#)
- Construction Compliance Packet- After Award [.pdf](#) or [.doc](#)
- Construction Compliance Packet- Bid Documents [.pdf](#) or [.doc](#)

CDBG Final Reporting Forms

- Final Project Status Report Instructions [.pdf](#) or [.doc](#)
Forms [.pdf](#) or [.doc](#)
- Final Job Creation - Retention [.pdf](#) or [.doc](#)
- Final Financial Report for CDBG [.pdf](#) or [.doc](#)
- Final Wage Compliance Report [.pdf](#) or [.doc](#)



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